

NOTICE OF 36TH ANNUAL GENERAL MEETING

Notice is hereby given that the 36th (Thirty-Sixth) Annual General Meeting of the Members of **Kkalpana Plastick Limited** will be held on Thursday, September 25, 2025 at 12:30 P.M. (IST) through Video Conferencing (“VC”) or Other Audio Visual Means (“OAVM”), to transact the following businesses:

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Balance Sheet as at March 31, 2025, the Statement of Profit & Loss and Cash Flow Statement for the year ended on that date and the Reports of the Directors and Statutory Auditor thereon.
2. To appoint a Director in place of Mr. Sajjan Kumar Sharma (DIN: 02162166), who retires by rotation in terms of Section 152(6) of the Companies Act, 2013 and being eligible, offers himself for re-appointment.

SPECIAL BUSINESS:

3. **To appoint M/s B.K.Barik & Associates (FCS: 5696, C.P.No: 3897), Practicing Company Secretary, Kolkata, as the Secretarial Auditor of the Company and to fix their remuneration:**

To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

“**RESOLVED THAT** pursuant to the provisions of Section 204 and other applicable provisions, if any, of the Companies Act, 2013 (“the Act”) read with Rule 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 and Regulation 24A and other applicable provisions, if any, of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”) (including any statutory modification(s), amendment(s) or re-enactment(s) thereof, for the time being in force) and based on the recommendation of the Audit Committee and the approval of the Board of Directors of the Company (“the Board”) at their respective meetings held on May 20, 2025, M/s B.K.Barik & Associates (FCS: 5696, C.P.No: 3897), Practicing Company Secretary, Kolkata, being eligible and willing to act as the Secretarial Auditor of the Company and having furnished his consent letter and eligibility certificate, pursuant to Regulation 24A of the SEBI Listing Regulations, be and is hereby appointed as the Secretarial Auditor of the Company, to conduct Secretarial Audit for a term of 5 (Five) consecutive years commencing from Financial Year 2025-2026, at a remuneration of Rs 25,000/- for the Financial Year 2025-2026, plus taxes as applicable and also reimbursement of actual travel and out of pocket expenses incurred incidental to their function for the Financial Year 2025-2026 and fixation of remuneration plus taxes as applicable and also reimbursement of actual travel and out of pocket expenses incurred incidental to their function for the remaining period by the Board in recommendation of the Audit Committee and as mutually agreed by Secretarial Auditor, in each of the subsequent years during the aforesaid term of their appointment.

FURTHER RESOLVED THAT the Board, be and is hereby authorized to do all such acts, deeds, matters and things which are connected therewith or incidental thereto and take all necessary steps, as may be necessary, proper or expedient, to give effect to this resolution including filing of requisite E-Forms with the Registrar of Companies, West Bengal and signing of appointment/intimation letters, if any.”

Registered Office:

12, Dr. U.N. Brahmachari Street
Maruti Building, 5th Floor,
Flat No. 5F, Kolkata-700017

**By Order of the Board of Directors
For Kkalpana Plastick Limited**

Date: May 20, 2025

Place: Kolkata

Navdeep Bhansali (ACS: 60924)
Company Secretary

NOTES:

1. **THE MINISTRY OF CORPORATE AFFAIRS (“MCA”) HAS VIDE ITS GENERAL CIRCULAR NO. 20/2020 DATED MAY 05, 2020 AND GENERAL CIRCULAR NO. 09/2024 DATED SEPTEMBER 19, 2024 (COLLECTIVELY REFERRED TO AS “MCA CIRCULARS”) PERMITTED THE HOLDING OF THE ANNUAL GENERAL MEETING (“THE MEETING” OR “AGM”) THROUGH VIDEO CONFERENCING (“VC”) OR OTHER AUDIO VISUAL MEANS (“OAVM”), WITHOUT THE PHYSICAL PRESENCE OF THE MEMBERS AT A COMMON VENUE TILL SEPTEMBER 30, 2025, IN ACCORDANCE WITH THE REQUIREMENTS PROVIDED IN PARAGRAPH 3 AND 4 OF THE MCA GENERAL CIRCULAR NO. 20/2020 DATED MAY 05, 2020. THE SECURITIES AND EXCHANGE BOARD OF INDIA (“SEBI”) VIDE ITS CIRCULAR NO. SEBI/HO/CFD/CMD1/CIR/P/2020/79 DATED MAY 12, 2020 AND CIRCULAR NO. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2024/133 DATED OCTOBER 03, 2024 (COLLECTIVELY REFERRED TO AS “SEBI CIRCULARS”) PROVIDED CERTAIN RELAXATIONS FROM COMPLIANCE WITH CERTAIN PROVISIONS OF THE SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015 (“SEBI LISTING REGULATIONS”). ACCORDINGLY, IN COMPLIANCE WITH THE PROVISIONS OF THE COMPANIES ACT, 2013 (“THE ACT”), SEBI LISTING REGULATIONS, MCA CIRCULARS AND SEBI CIRCULARS, THE 36TH AGM OF THE COMPANY WILL BE CONDUCTED THROUGH VC/OAVM ON THURSDAY, SEPTEMBER 25, 2025 AT 12:30 P.M. (IST). THE DEEMED VENUE FOR THE 36TH AGM WILL BE THE REGISTERED OFFICE OF THE COMPANY SITUATED AT 12, DR. U.N. BRAHMACHARI STREET, MARUTI BUILDING, 5TH FLOOR, FLAT NO. 5F, KOLKATA- 700 017.**

2. **PURSUANT TO THE PROVISIONS OF THE ACT, A MEMBER ENTITLED TO ATTEND AND VOTE AT THE AGM IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT TO BE A MEMBER OF THE COMPANY.**

HOWEVER, SINCE THE AGM IS BEING HELD THROUGH VC/OAVM, PURSUANT TO THE MCA CIRCULARS AND SEBI CIRCULARS, PHYSICAL ATTENDANCE OF MEMBERS HAS BEEN DISPENSED WITH. ACCORDINGLY, THE FACILITY FOR APPOINTMENT OF PROXY/(IES) UNDER SECTION 105 OF THE ACT BY THE MEMBERS TO ATTEND AND CAST VOTE FOR THE MEMBERS WILL NOT BE AVAILABLE FOR THIS AGM AND HENCE THE PROXY FORM AND ATTENDANCE SLIP ARE NOT ANNEXED TO THIS NOTICE.

3. Institutional/Corporate Members (i.e. other than Individuals/HUF/NRI etc.) intending to authorize its representatives to attend the meeting through VC/OAVM and/or to vote thereat through e-Voting/ Remote e-Voting, on its behalf, are required to send a certified copy of the Board/its Governing Body's Resolution/Authorization (scanned copy in .pdf/.jpg format only), pursuant to Section 113 of the Act, or upload it on the e-Voting portal. The said Resolution/Authorisation may be sent by E-mail through the registered email address to the Scrutinizer, Mr. Ashok Kumar Daga at daga.ashok@gmail.com or to the Company's email ids at kolkata@kkalpanaplastick.co.in/ companysecretary@kkalpanaplastick.co.in.
4. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Act.
5. In compliance with the provisions of Section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of the SEBI Listing Regulations (as amended) and the MCA Circulars in relation to e-Voting Facility provided by listed entities, the Company is pleased to provide the facility of remote e-voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has availed the services of National Securities Depository Limited (“NSDL”) to conduct its AGM through VC/OAVM mode and for electronic voting (e-Voting) (both Remote e-Voting and e-Voting at the meeting).
6. The Members can join the AGM in the VC/OAVM mode 30 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notes of the Notice of 36th AGM. The facility of participation at the AGM through VC/OAVM will be made available to 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding

2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee, Stakeholders Relationship Committee and Auditors etc., who are allowed to attend the AGM without restriction on account of first come first served basis. The members will be able to view the proceedings on the NSDL's e-Voting website at www.evoting.nsdl.com. The link for viewing one-way live webcast of the AGM will be made available on the company's website at www.kkalpanaplastick.com.

7. The Statement, pursuant to Section 102 of the Act setting out material facts concerning the Special Business under Item No: 3 of the Notice of 36th AGM is annexed hereto. In terms of Regulation 17(11) of the SEBI Listing Regulations, the Board of Directors of the Company ("the Board"), at its meeting held on May 20, 2025, recommended for considering the Special Business under Item No: 3, being considered unavoidable, at the 36th AGM of the Company.

The relevant details, pursuant to Regulation 36(3) of the SEBI Listing Regulations and Clause 1.2.5 read with any other applicable clause of Secretarial Standards on General Meetings ("SS-2") issued by the Institute of Company Secretaries of India ("ICSI"), as revised and applicable, in respect of Director seeking appointment/re-appointment at this AGM, is also annexed. Requisite declaration has been received from Director seeking appointment/re-appointment.

8. Register of Directors and Key Managerial Personnel of the Company and their respective shareholding maintained under Section 170 of the Act and the Register of Contracts and Arrangements, in which the Directors are interested, maintained under Section 189 of the Act, will be available for inspection, in electronic mode, by the members at the AGM.
9. All documents referred to in the Notice convening the 36th AGM and related Statement pursuant to Section 102 of the Act and Notes containing the details for e-Voting (Collectively referred to as "Notice" or "Notice of AGM") will also be available for inspection, only in electronic mode, by the members from the date of circulation of the Notice upto the date of AGM i.e. September 25, 2025. Members seeking to inspect such documents can send an e-mail to the Company Secretary, Mr. Navdeep Bhansali at companysecretary@kkalpanaplastick.co.in.
10. In compliance with the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Amendment Rules, 2015, Regulation 44 of the SEBI Listing Regulations, as amended, MCA Circulars, SEBI Circulars and SS-2 issued by the ICSI, the Company is pleased to provide to its members, facility to exercise their right to vote on all resolutions set forth in the Notice convening the 36th AGM, electronically, through electronic voting (e-Voting) services (both Remote e-Voting and e-Voting at AGM) facilitated by NSDL. All items of the business specified in the Notice may be transacted through remote e-Voting (facility to cast vote from a place other than the venue of the AGM)/e-Voting (facility to cast vote electronically at AGM) services provided by NSDL. Instructions and other information relating to remote e-Voting/e-Voting are given in the notice under note no.22. It may be noted that the facility for e-Voting at AGM shall be available for members who do not cast their vote through Remote e-Voting. Members who have cast their vote through Remote e-Voting may attend the AGM through VC/OAVM but shall not be entitled to cast their votes at the Meeting once again.

The Company has not arranged for physical voting through ballot papers, pursuant to MCA Circulars and SEBI Circulars, since the meeting is being held through VC/OAVM.

11. Voting rights will be reckoned on the paid-up value of shares registered in the name of the Members as on Thursday, September 18, 2025 (cut-off date). Only those Members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date will be entitled to cast their votes by remote e-Voting/e-Voting during the AGM.
12. In case of joint holders, only such joint holder, who is higher in order of names, will be entitled to vote at the meeting.

13. In accordance with the provisions of Section 91 of the Act, the Register of Members and the Share Transfer Books of the Company will remain closed from Friday, September 19, 2025 to Thursday, September 25, 2025 (both days inclusive).
14. Pursuant to Section 101 and Section 136 of the Act read with Rule 18 of the Companies (Management and Administration) Rules, 2014 and Rule 11 of the Companies (Accounts) Rules, 2014 and any other applicable provisions of the Act read with relevant rules made thereunder, companies can serve Notice and Annual Report and other communication through electronic mode to those members who have registered their e-mail addresses either with the Company or with Depository Participant(s). Members who have not registered their e-mail addresses may now register the same. Members holding shares in demat form are requested to register their e-mail address with their Depository Participant(s) only.
15. In compliance with Section 101 and Section 136 of the Act read with Rule 18 of the Companies (Management and Administration) Rules, 2014 and Rule 11 of the Companies (Accounts) Rules, 2014 and any other applicable provisions of the Act read with relevant rules made thereunder, MCA Circulars and SEBI Circulars, Notice of AGM including details and instructions for remote e-Voting/e-Voting and the Annual Report for the Financial Year 2024-2025 of the Company consisting of Financial Statements including Auditors' Report, Boards' Report and related Annexures attached therewith for the Financial Year 2024-2025 (collectively referred to as "Annual Report 2024-2025" or "Annual Report") are being sent only through Electronic mode to those members whose e-mail addresses are registered with the Registrar and Share Transfer Agents ("RTA")/Company/Depository Participants ("DP") and no physical copy of said documents are being sent to any member unless any member has requested for the same, in writing, in advance. Members may note that they have the option to request for hard copy of Annual Report, however, to support the Green Initiative we request the members to consider receiving the same electronically. In case any member is desirous of obtaining hard copy of the Annual Report 2024-2025 of the Company, he/she/it may send request to the Company's email address at kolkata@kkalpanaplastick.co.in/ companysecretary@kkalpanaplastick.co.in mentioning their DP ID and Client ID (in case of demat holdings) or Folio No (in case of physical holdings). Notice and the Annual Report are also uploaded on the Company's website at www.kkalpanaplastick.com and may be accessed by the members. The said documents will also be available on the website of the Stock Exchanges where the shares of the Company are listed i.e. BSE Limited and The Calcutta Stock Exchange Limited at www.bseindia.com and www.cse-india.com respectively and also on the website of NSDL at www.evoting.nsdl.com.
16. To eliminate all risks associated with physical shares and inherent benefits of dematerialization, Members are requested to dematerialise the shares held by them in physical form and notify the change in their name/address/nominations/email-address/contract/Power of Attorney, etc to C B Management Services Private Limited, at Rasoi Court, 5th Floor, 20, Sir R N Mukherjee Road, Kolkata- 700001, the RTA of the Company. Members holding Shares in de-mat form, are requested to intimate any change in their address and/or bank account details to their Depository Participant(s). The Company cannot act on any request received directly from members holding shares in de-mat form for any change in their particulars. Members are requested to support the green initiative efforts of the Company.
17. Members are requested to address all correspondences to the RTA, as mentioned above.
18. In terms of Regulation 40(1) of the SEBI Listing Regulations, as amended, securities of listed companies shall be transferred only in dematerialized form. Members may please note that SEBI vide its Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/8 dated January 25, 2022, has mandated the listed companies to issue securities in dematerialized form only while processing service requests viz. Issue of duplicate share certificate, claim from unclaimed suspense account/escrow account, renewal/exchange of share certificate, endorsement, sub-division/splitting/consolidation of securities certificates/folios, transmission and transposition. SEBI vide its Circular No. SEBI/HO/MIRSD/PoD-1/OW/P/2022/64923 dated December 30, 2022 provided guidelines with respect to procedural aspects of Suspense Escrow

Demat Account and vide notification dated January 24, 2022, mandated that all requests for transmission and transposition shall be processed only in dematerialised form. In view of the same and to eliminate all risks associated with physical shares and avail various benefits of dematerialisation, Members are advised to dematerialise the shares held by them in physical form.

SEBI vide its Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023, effective from April 01, 2023, had prescribed the common and specified norms for processing investor's service request by RTAs and norms for furnishing Permanent Account Number ("PAN"), KYC details and Nomination. Attention of the members of the Company is drawn to the said Circular.

Further, SEBI vide Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/65 dated May 18, 2022 has simplified the procedure and standardized the format of documents for transmission of securities and vide Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/70 dated May 25, 2022 prescribed procedure and standardized format of documents for issuance of duplicate securities certificates. Accordingly, members are requested to make service requests by submitting duly filled and signed forms as specified in captioned circulars. It is requested that the members furnish their respective PAN, KYC details and Nomination with the RTA/Company in accordance with said Circulars for updating their related records maintained in the Company. Any service requests or complaints received from the member are being processed by RTA on receipt of aforesaid details/ documents. Members are requested to make service requests by submitting duly filled and signed forms.

19. As per the provisions of Section 72 of the Act, facility for making nomination is available for the Members in respect of the shares held by them. SEBI has mandated furnishing of PAN, KYC details (i.e. Postal Address with PIN Code, email address, mobile number, bank account details) and choice of nomination details by holders of securities in prescribed forms. SEBI vide its Circular No. SEBI/HO/MIRSD/PoD-1/P/CIR/2023/193 dated December 27, 2023 read with SEBI Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/23 dated February 24, 2022 and SEBI Circular No. SEBI/HO/MIRSD/RTAMB/CIR/P/2021/601 dated July 23, 2021 extended timeline for demat account holders for providing choice of nomination details upto June 30, 2024. On or after July 01, 2024, in case any of the above cited documents/details are not available in the Demat account(s), in terms of SEBI Circulars, the trading account(s) shall be dealt in manner as specified in SEBI Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2024/81 dated June 10, 2024. Members holding shares in electronic form may obtain Nomination forms from their respective DP.
20. Members holding shares in physical form, in identical order of names, in more than one folio are requested to send to the RTA/Company, the details of such folios together with the share certificates along with the requisite KYC documents for consolidating their holding in one folio. Request for consolidation of shares certificate shall be processed in dematerialised form only. Consolidated Shares will be issued to such member after making requisite changes.
21. To prevent fraudulent transactions, Members are advised to exercise due diligence and notify the Company of any change in address or demise of any Member as soon as possible. Members are also advised not to leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from the concerned DPs and holdings should be verified from time to time.
22. **The Instructions for members for remote e-Voting and Joining the AGM are as follows:**
 - I. The remote e-Voting period commences on Monday, September 22, 2025 (09:00 A.M) (IST) and ends on Wednesday, September 24, 2025 (05:00 P.M.) (IST). During this period only the members of the Company, holding shares either in physical form or in dematerialized form, whose names appear in the Register of Members or Register of Beneficial Owners, as on the cut-off date of September 18, 2025, may cast their vote by remote e-Voting. The remote e-Voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently. The voting rights of members shall be proportionate to their share of the paid-up equity share capital of the company as on the cut-off date. E-voting rights cannot

be exercised by a proxy, though corporate and institutional shareholders shall be entitled to vote through their authorized representatives with proof of their authorization.

- II. Mr. Ashok Kumar Daga, Practicing Company Secretary (Membership No. FCS: 2699, C.P.No: 2948) has been appointed as the Scrutinizer to scrutinize the e-Voting during the AGM and remote e-Voting process in a fair and transparent manner.
- III. The way to vote electronically on NSDL e-Voting system consists of “Two Steps” which are mentioned below:

Step 1: Log-in to NSDL e-Voting system at <https://www.evoting.nsdl.com/>





Step 2: Cast your vote electronically on NSDL e-Voting system.

Step 1: Access to NSDL e-Voting system:

A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI Circular dated December 09, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility. Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	<ol style="list-style-type: none"> 1. For OTP based login you can click on https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp. You will have to enter your 8-digit DP ID, 8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. 2. If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the “Beneficial Owner” icon under “Login” which is available under “IDeAS” section. A new screen will open. You will have to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on options available against company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting and voting during the meeting.

Type of shareholders	Login Method
	<p>3. If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsd.com. Select “Register Online for IDeAS Portal” or click at https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp</p> <p>4. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsd.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting and voting during the meeting.</p> <p>5. Shareholders/Members can also download NSDL Mobile App “NSDL Speede” facility by scanning the QR code mentioned below for seamless voting experience.</p> <p style="text-align: center;">NSDL Mobile App is available on</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>App Store</p>  </div> <div style="text-align: center;">  <p>Google Play</p>  </div> </div>

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with Central Depository Services (India) Limited (“CDSL”)	<ol style="list-style-type: none"> 1. Existing users who have opted for CDSL Easi/Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi/Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then use your existing my easi username & password. 2. After successful login of Easi/Easiest the user will be able to see the e-Voting option for eligible companies where the e-Voting is in progress as per the information provided by company. On clicking the e-Voting option, the user will be able to see e-Voting page of the e-Voting service provider for casting the vote during the remote e-Voting period or joining virtual meeting and voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers’ website directly. 3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login and New System Myeasi Tab and then click on registration option. 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from an e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile and Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the e-Voting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your Demat Account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. Upon logging in, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on the option available against company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting and voting during the meeting.

Important note: Members who are unable to retrieve User ID/Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022-4886 7000.
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no.: 1800-21-09911.
<p>B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.</p> <p>How to Log-in to NSDL e-Voting website?</p>	
<ol style="list-style-type: none"> 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen. <i>Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.</i> 4. Your User ID details are given below : 	
Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***
<ol style="list-style-type: none"> 5. Password details for shareholders other than Individual shareholders are given below: <ol style="list-style-type: none"> a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote. 	

- b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
- c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered.**
6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a) Click on "**Forgot User Details/Password?**"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) **Physical User Reset Password?** (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
8. Now, you will have to click on "Login" button.
9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
5. Upon confirmation, the message "Vote cast successfully" will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to daga.ashok@gmail.com or to the company at kolkata@kkalpanaplastick.co.in/ companysecretary@kkalpanaplastick.co.in with a copy marked to evoting@nsdl.com. They may also upload their Board Resolution/Power of Attorney/ Authority Letter etc. by clicking on "Upload Board Resolution/Authority Letter" displayed under "e-Voting" tab in their login. The same image of the above-mentioned documents should be in the naming format "Corporate Name EVEN NO"
2. Any person holding shares in physical form and non-individual shareholders, who acquires shares of the Company and becomes member of the Company after the notice is sent through e-mail and holding shares as on the cut-off date i.e. Thursday, September 18, 2025, may obtain the login ID and password by sending a request at evoting@nsdl.com or Issuer/ RTA. However, if you are already registered with NSDL for remote e-Voting, then you can use your existing user ID and password for casting your vote. If you forget your password, you can reset your password by using "Forgot User Details/Password" or "Physical User Reset Password" option available on www.evoting.nsdl.com or call on 022-4886 7000. In case of Individual Shareholders holding securities in Demat mode who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as on the cut-off date i.e. Thursday, September 18, 2025 may follow steps mentioned in the Notice of the AGM under Step 1: "Access to NSDL e-Voting system" (Above).
3. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-Voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
4. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-Voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on: 022-4886 7000 or send a request to Mr. Pritam Dutta, Assistant Manager at pritamd@nsdl.com/ evoting@nsdl.com.
5. In case of any grievances connected to the facility for e-Voting please contact Mr. Pritam Dutta, Assistant Manager, 301, 3rd Floor, Naman Chambers, G Block, Plot No-C-32, Bandra Kurla Complex, Bandra East, Mumbai-400051 at 022-4886 7000 or at E-mail: pritamd@nsdl.com/ evoting@nsdl.com. In case of grievances connected to members data, please contact Ms. Ranu Dey Talukdar, Compliance Officer, C B Management Services Private Limited (Unit-Kkalpana Plastick Limited), Rasoi Court, 5th Floor, 20, Sir R N Mukherjee Road, Kolkata-700001; at 033-6906 6200 or at Email: rta@cbmsl.com/ ranu.deytalukdar@cbmsl.co.
6. You can also update your mobile no. and e-mail id in the user profile details of the folio which may be used for sending future communication(s).

IV. Process for those shareholders whose e-mail ids are not registered with the depositories for procuring user id and password and registration of e-mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAAR (self-attested scanned copy of Aadhaar Card) by email to RTA at rta@cbmsl.com or to the Company at companysecretary@kkalpanaplastick.co.in/ kolkata@kkalpanaplastick.co.in.

2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAAR (self-attested scanned copy of Aadhaar Card) to the RTA at rta@cbmsl.com or to the Company at kolkata@kkalpanaplastick.co.in/companysecretary@kkalpanaplastick.co.in. If you are an Individual shareholders holding securities in de-mat mode, you are requested to refer to the login method explained at **step 1 (A)** i.e. **Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.**
3. Alternatively shareholder/members may send a request to evoting@nsdl.com for procuring User Id and Password for e-Voting by providing above mentioned documents in Point (1) or (2) as the case may be.
4. In terms of SEBI Circular dated December 09, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

V. The Instructions for members for e-Voting on the day of the AGM are as under:

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-Voting.
2. Only those Members/shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM.
3. Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-Voting.

VI. Instructions for members for attending the AGM through VC/OAVM are as under:

1. Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for **Access to NSDL e-Voting system**. After successful login, you can see link of "VC/OAVM" placed under "**Join meeting**" menu against company name. You are requested to click on VC/OAVM link placed under Join Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.
2. Facility of joining the AGM through VC/OAVM shall open 30 Minutes before the time scheduled for the AGM and will be available for Members on first come first served basis.
3. Members are encouraged to join the Meeting through Laptops for better experience.
4. Further members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
5. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.

6. Shareholders who would like to express their views/ask questions/seek clarifications during the AGM may register themselves as a speaker by sending their request at least 10 days before the meeting i.e. upto Sunday, September 14, 2025 (05:00 P.M.) and as such send their request from their registered e-mail id, mentioning their name, de-mat account number/folio number, email id, mobile number at [kolkata@kkalpanaplastick.co.in/](mailto:kolkata@kkalpanaplastick.co.in) companysecretary@kkalpanaplastick.co.in .
7. Shareholders (including those shareholders who would like to register themselves as speakers at AGM) who would like to seek some clarification on the accounts or other reports may send their questions at least 10 days before the meeting i.e. upto Sunday, September 14, 2025 (05:00 P.M.) mentioning their name, Demat account number/folio number, email id, mobile number at [companysecretary@kkalpanaplastick.co.in/](mailto:companysecretary@kkalpanaplastick.co.in) kolkata@kkalpanaplastick.co.in, so that the same will be replied by the Company suitably.
8. When a pre-registered speaker is invited to speak at the meeting but he/she does not respond, the next speaker will be invited to speak. Accordingly, all speakers are requested to get connected to a device with a video/camera along with good internet speed.
9. The Company reserves the right to restrict the number of questions and number of speakers, as appropriate, for smooth conduct of the AGM.
10. Members, who need assistance before or during the AGM, can contact Mr. Pritam Dutta, Assistant Manager, NSDL at [pritamd@nsdl.com/](mailto:pritamd@nsdl.com) evoting@nsdl.com or call on 022-4886 7000.

Other Instructions:

1. The Scrutinizer shall after the conclusion of voting at the AGM, first count the votes cast during the AGM and thereafter unblock the votes cast through remote e-Voting and shall not later than two working days of conclusion of AGM, submit a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
2. The Results declared along with the report of the Scrutinizer shall be placed on the website of the Company www.kkalpanaplastick.com and on the website of NSDL immediately after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately forwarded to concerned stock exchanges where the company's shares are listed.

22. The Resolutions shall be deemed to be passed on the date of AGM, subject to receipt of sufficient votes.
23. Since the AGM will be held through VC/OAVM, the route map is not annexed to this Notice.
24. We urge members to support our commitment to environment protection by choosing to receive their shareholding communication through email. You can do this by updating your email address with your depository participants (in case of demat holdings) or with the RTA (in case of physical holdings).

Registered Office:

12, Dr. U.N. Brahmachari Street
Maruti Building, 5th Floor,
Flat No. 5F, Kolkata-700017

**By Order of the Board of Directors
For Kkalpana Plastick Limited**

Date: May 20, 2025

Place: Kolkata

Navdeep Bhansali (ACS: 60924)
Company Secretary

DETAILS OF DIRECTORS SEEKING APPOINTMENT/RE-APPOINTMENT AT THE 36TH ANNUAL GENERAL MEETING

(Pursuant to Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with clause 1.2.4 of the Secretarial Standards on General Meeting (“SS-2”) issued by the Institute of Company Secretaries of India)

Name of Director	Mr. Sajjan Kumar Sharma
Director Identification Number (DIN)	02162166
Current Designation in the Company	Whole-Time Director
Date of Birth (Age in Years)	11.08.1963 (61 Years)
Date of Appointment on the Board	November 01, 2021
Qualification	B.Com Graduate
Experience	More than 30 years
Nature of expertise in specified functional area	<ul style="list-style-type: none"> ➤ Industry Knowledge/Experience ➤ Financial and Accounting Skills ➤ Leadership Skills ➤ Digital Literacy
Brief Resume of the Director	Mr. Sharma has more than 30 years of experience in the field of Accounting and Taxation and has held distinguished positions in prestigious companies.
Membership/Chairmanship of the Committees in the Company	Mr. Sharma is a member in Audit Committee and Stakeholders Relationship Committee.
Terms and conditions of appointment or re-appointment	His office shall be liable to retire by rotation and accordingly, Mr. Sharma retires by rotation at the ensuing Annual General Meeting and being eligible, had offered himself for re-appointment.
Details of remuneration and remuneration last drawn	<p>Mr. Sharma’s appointment was approved by the shareholders at the Annual General Meeting held on September 27, 2022 at a Remuneration of Rs 2.50 Lakhs per annum, with an annual increment as per the recommendation of the Nomination and Remuneration Committee (“NRC”) and approved by the Board of Directors of the Company (“the Board”).</p> <p>His Cost to Company (“CTC”) for the Financial Year 2024-2025, based on the recommendation of the NRC and approved by the Board was Rs 2.98 Lakhs.</p>
Details of Shareholding in the Company	NIL
Relationship with other Directors, Managers and Key Managerial Personnel (if any)	NIL
No. of Board meetings attended during the year	Mr. Sharma has attended all the 4 (Four) Board Meetings conducted during the Financial Year 2024-2025.
Directorship in other Listed Companies	NIL

Membership of Committee in other Listed Companies	NIL
Listed entities from which Director resigned in the past three years	NIL
Directorship held in other Companies	Plastic Processors and Exporter Private Limited- Director
Membership/Chairmanship of Committees of other Companies	NIL

Registered Office:

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Maruti Building, 5th Floor,
Flat No. 5F, Kolkata-700017

**By Order of the Board of Directors
For Kkalpana Plastick Limited**

Date: May 20, 2025

Place: Kolkata

Navdeep Bhansali (ACS: 60924)
Company Secretary

STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013**Item No: 3**

This explanatory statement is provided in accordance with Regulation 36(5) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”).

In accordance with the provisions of Section 204 and other applicable provisions, if any of the Companies Act, 2013 (“the Act”) read with Rule 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 and any other rules as may be applicable (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) every listed company and certain other prescribed categories of companies are required to annex, a Secretarial Audit Report, issued by a Practicing Company Secretary, in prescribed format, to their Board’s Report, prepared under Section 134(3) of the Act.

Furthermore, pursuant to recent amendments to Regulation 24A of the SEBI Listing Regulations, every listed entity is required to conduct a Secretarial Audit and annex the Secretarial Audit Report issued by the Secretarial Auditor, being a peer reviewed company secretary, to its annual report. Additionally, the listed entity must appoint an Individual/Proprietorship as Secretarial Auditor for a maximum of one term of 5 (Five) consecutive years, with shareholders approval to be obtained at the Annual General Meeting (“AGM”).

M/s B.K.Barik & Associates (FCS: 5696, C.P.No: 3897), Practicing Company Secretary, Kolkata, has provided their consent dated May 10, 2025 to act as the Secretarial Auditor of the Company and they have confirmed that the proposed appointment, if made, will be in compliance with the provisions of the Act and the SEBI Listing Regulations and that they holds a valid peer review certificate.

Accordingly, based on the recommendation of the Audit Committee, the Board of Directors of the Company (“the Board”) has at its meeting held on May 20, 2025, approved the appointment of M/s B.K.Barik & Associates (FCS: 5696, C.P.No: 3897), Practicing Company Secretary, Kolkata, as the Secretarial Auditor of the Company for a period of 5 (Five) consecutive years, commencing from Financial Year 2025-2026 to conduct Secretarial Audit.

Pursuant to the provisions of Regulation 36(5) of the SEBI Listing Regulations (as amended), the credentials and the terms of appointment of M/s B.K.Barik & Associates (FCS: 5696, C.P.No: 3897), Practicing Company Secretary, Kolkata, are as under:

Sl. No.	Particulars	Details
1.	Proposed Fees payable to the Secretarial Auditor	The terms and conditions of the appointment of M/s B.K.Barik & Associates include a tenure of 5 (Five) consecutive years, commencing from the Financial Year 2025-2026. The fixed remuneration of the Secretarial Auditor for the Financial Year 2025-2026 is set at Rs 25,000/- (Rupees Twenty Five Thousand Only), plus taxes as applicable and also reimbursement of actual travel and out of pocket expenses incurred incidental to their function. The proposed fees is determined based on the scope of work, team size, industry experience and the time and expertise required by M/s B.K.Barik & Associates to conduct the Audit effectively. Additional fees for statutory certificates and other professional services will be determined separately by the management, in consultation with M/s B.K.Barik & Associates and will be subject to approval by the Board and/or the Audit Committee. The remuneration for the subsequent Financial Years i.e. from Financial Year 2026-2027 to 2029-2030 will also be approved by the Board and/or Audit Committee in consultation with the Secretarial Auditor.
2.	Terms of Appointment	

Sl. No.	Particulars	Details
3.	In case of new Auditor, any material change in the fee payable to such auditor from that paid to the outgoing auditor along with rationale for such change	M/s B.K.Barik & Associates continues to act as the Secretarial Auditor of the Company. The Remuneration paid to them for the Financial Year 2024-2025 was Rs 25,000/- (Rupees Twenty Five Thousand Only). Accordingly, there is no material change in the Remuneration payable to M/s B.K.Barik & Associates making the requirement to disclose such a change not applicable.
4.	Basis of recommendation of appointment	While recommending the appointment of M/s B.K.Barik & Associates as Secretarial Auditor, the Audit Committee and the Board considered various factors, including the firm's extensive experience in secretarial and corporate law matters, its association with other listed entities, industry standing, clientele they serve and technical expertise. M/s B.K.Barik & Associates was found to be well-equipped to manage the scale, diversity and complexity associated with the Secretarial Audit.
5.	Details in relation to credentials of the Secretarial Auditor proposed to be appointed	M/s B.K.Barik & Associates is a proprietary firm of Practicing Company Secretary based in Kolkata, West Bengal. The firm holds a valid Peer Review Certificate issued by the Institute of Company Secretaries of India ("ICSI"), signifying its adherence to the highest standards of professional practice and ethics. The firm is led by Mr. B.K.Barik, a Fellow Member of ICSI, who brings over three decades of extensive experience in corporate and allied laws. Mr. Barik is a distinguished professional in the field of CBI, RBI, SFIO, Income-Tax, ROC, erstwhile Sales Tax, Deferment of tax, Investigation of Companies, Pleading before NCLT, FDI, takeover, including liaisoning with Bank relating to project financing.

Accordingly, the consent of the members is sought, for the appointment of M/s B.K.Barik & Associates (FCS: 5696, C.P.No: 3897), Practicing Company Secretary, Kolkata as the Secretarial Auditors of the Company.

The Board, accordingly, commends the ordinary resolution set out at Item No: 3 of the accompanying Notice convening the AGM for approval by the members.

None of the Directors or Key Managerial Personnels of the Company and their respective relatives are, in any way, concerned or interested, financially or otherwise in the resolution.

Registered Office:

12, Dr. U.N. Brahmachari Street
Maruti Building, 5th Floor,
Flat No. 5F, Kolkata-700017

**By Order of the Board of Directors
For Kkalpana Plastick Limited**

Date: May 20, 2025

Place: Kolkata

Navdeep Bhansali (ACS: 60924)
Company Secretary