

**NOTICE OF 35<sup>TH</sup> ANNUAL GENERAL MEETING**

**Notice is hereby given** that the 35<sup>th</sup> (Thirty-Fifth) Annual General Meeting of the Members of **Kkalpana Plastick Limited** will be held on Wednesday, September 25, 2024 at 12:30 P.M. (IST) through Video Conferencing (“VC”) or Other Audio Visual Means (“OAVM”), to transact the following businesses:

**ORDINARY BUSINESS:**

1. To receive, consider and adopt the Audited Balance Sheet as at March 31, 2024, the Statement of Profit & Loss and Cash Flow Statement for the year ended on that date and the Report of the Directors and Auditors’ thereon.
2. To appoint a Director in place of Mrs. Ananya Dey (DIN: 01297763), who retires by rotation in terms of Section 152(6) of the Companies Act, 2013 and being eligible, offers herself for re-appointment.

**SPECIAL BUSINESS:**

3. **Approval to advance any loan/give guarantee/provide security as per the provision of Section 185 of the Companies Act, 2013:**

**To consider and if thought fit, to pass with or without modification(s), the following resolution as Special Resolution:**

**“RESOLVED THAT** pursuant to the provisions of Section 185 and other applicable provisions, if any of the Companies Act, 2013 (“Act”) (including any statutory modification(s) or re-enactment thereof for the time being in force) and subject to such approvals, consents, sanctions and permissions as may be necessary, approval of the members be and is hereby accorded to the Board of Directors of the Company (hereinafter referred to as the “Board” which term shall include any Committee constituted by the Board or any person(s) authorized by the Board to exercise its powers, including the powers conferred by this Resolution), for giving loan(s) in one or more tranches including loan represented by way of book debt (the “Loan”) to, and/or giving of guarantee(s), and/or providing of security(ies) in connection with any Loan taken/to be taken by any entity which is a Subsidiary or Associate or Joint Venture or group entity of the Company or any other person in which any of the Directors of the Company is deemed to be interested as specified in the explanation to sub-section 2 of Section 185 of the Act (collectively referred to as the “Entities”), of an aggregate amount not exceeding Rs. 10 Crores (Rupees Ten Crores Only), in its absolute discretion deem beneficial and in the best interest of the Company, provided that such loans be utilized by the borrowing company for its principal business activities.

**FURTHER RESOLVED THAT** for the purpose of giving effect to this resolution, the Board of Directors of the Company be and is hereby authorized to negotiate, finalise and agree to the terms and conditions of the aforesaid Loans/Guarantees/Securities, and to take all necessary steps, to execute all such documents, instruments and writings and to do all necessary acts, deeds and things in order to comply with all the legal and procedural formalities and to do all such acts, deeds or things incidental or expedient thereto and as the Board may think fit and suitable.”

**Registered Office:**  
12, Dr. U.N.Brahmachari Street  
Maruti Building, 5<sup>th</sup> Floor,  
Flat No. 5F, Kolkata-700017

**By Order of the Board of Directors**  
**For Kkalpana Plastick Limited**

**Date:** May 27, 2024  
**Place:** Kolkata

**Navdeep Bhansali** (ACS- 60924)  
Company Secretary

**NOTES:**

1. **THE MINISTRY OF CORPORATE AFFAIRS (“MCA”) HAS VIDE ITS GENERAL CIRCULAR NO 20/2020 DATED MAY 05, 2020 AND GENERAL CIRCULAR NO 09/2023 DATED SEPTEMBER 25, 2023 (COLLECTIVELY REFERRED TO AS “MCA CIRCULARS”) PERMITTED THE HOLDING OF THE ANNUAL GENERAL MEETING (“THE MEETING” OR “AGM”) THROUGH VIDEO CONFERENCING (“VC”) OR OTHER AUDIO-VISUAL MODES (“OAVM”), WITHOUT THE PHYSICAL PRESENCE OF THE MEMBERS AT A COMMON VENUE TILL SEPTEMBER 30, 2024. FURTHER THE SECURITIES AND EXCHANGE BOARD OF INDIA (“SEBI”) VIDE ITS CIRCULAR NO. SEBI/HO/CFD/CMD1/CIR/P/2020/79 DATED MAY 12, 2020 AND SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 DATED OCTOBER 07, 2023 (COLLECTIVELY REFERRED TO AS “SEBI CIRCULARS”) PROVIDED RELAXATION FROM COMPLIANCE WITH CERTAIN PROVISIONS OF THE SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015 (“SEBI LISTING REGULATIONS”) IN RELATION TO DISPATCH OF PHYSICAL COPIES OF ANNUAL REPORT TILL SEPTEMBER 30, 2024. ACCORDINGLY, IN COMPLIANCE WITH THE PROVISIONS OF THE COMPANIES ACT, 2013 (“THE ACT”), SEBI LISTING REGULATIONS, MCA CIRCULARS AND SEBI CIRCULARS, THE 35<sup>TH</sup> AGM OF THE COMPANY IS BEING HELD THROUGH VC/OAVM ON WEDNESDAY, SEPTEMBER 25, 2024 AT 12:30 P.M. (IST). THE DEEMED VENUE FOR THE AGM WILL BE THE REGISTERED OFFICE OF THE COMPANY SITUATED AT 12, DR. U.N.BRAHMACHARI STREET, MARUTI BUILDING, 5<sup>TH</sup> FLOOR, FLAT NO. 5F, KOLKATA- 700 017.**
2. **PURSUANT TO THE PROVISIONS OF THE ACT, A MEMBER ENTITLED TO ATTEND AND VOTE AT THE AGM IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT TO BE A MEMBER OF THE COMPANY.**  
**HOWEVER, SINCE THE AGM IS BEING HELD THROUGH VC/OAVM, PURSUANT TO THE MCA CIRCULARS AND SEBI CIRCULARS, PHYSICAL ATTENDANCE OF MEMBERS HAS BEEN DISPENSED WITH. ACCORDINGLY, THE FACILITY FOR APPOINTMENT OF PROXY/(IES) BY THE MEMBERS TO ATTEND AND CAST VOTE FOR THE MEMBERS WILL NOT BE AVAILABLE FOR THIS AGM AND HENCE THE PROXY FORM AND ATTENDANCE SLIP ARE NOT ANNEXED TO THIS NOTICE.**
3. Institutional/Corporate Members (i.e. other than Individuals/HUF/NRI etc.) intending to authorize its representatives to attend the meeting through VC/OAVM and/or to vote thereat through e-Voting/Remote e-Voting, on its behalf, are required to send a certified copy of the Board/its Governing Body’s Resolution/Authorization (scanned copy in .pdf/.jpg format only), pursuant to Section 113 of the Act, or upload it on the e-Voting portal. The said Resolution/Authorisation may be sent by E-mail through the registered email address to the Scrutinizer, Mr. Ashok Kumar Daga at daga.ashok@gmail.com or to the Company’s email id companysecretary@kkalpanaplastick.co.in/kolkata@kkalpanaplastick.co.in.
4. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Act.
5. The Company is availing the facility from National Securities Depository Limited (“NSDL”) to conduct its AGM through VC/OAVM mode and for electronic voting (e-Voting) (both Remote E-Voting and E-Voting at the meeting).
6. The Members can join the AGM in the VC/OAVM mode 30 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notes of the Notice of 35<sup>th</sup> AGM. The facility of participation at the AGM through VC/OAVM will be made available to 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee, Stakeholders Relationship Committee and Auditors etc., who are allowed to attend the AGM without restriction on account of first come first served basis. The members will be able to view the proceedings on the National Securities Depository Limited’s (NSDL’s) e-Voting website at [www.evoting.nsdl.com](http://www.evoting.nsdl.com). The link for viewing one way live webcast of the AGM will be made available on the company’s website at [www.kkalpanaplastick.com](http://www.kkalpanaplastick.com).
7. The Statement, pursuant to Section 102 of the Act, setting out material facts concerning the Special Business under Item No: 3 of the Notice of 35<sup>th</sup> AGM is annexed hereto. The recommendation of the Board of Directors of the Company in terms of Regulation 17(11) of SEBI Listing Regulations for each item of Special Business, which are considered unavoidable by the board, is also provided in the said statement.

The relevant details, pursuant to Regulation 36(3) of SEBI Listing Regulations and Secretarial Standards on General Meetings (“SS-2”) issued by the Institute of Company Secretaries of India (“ICSI”), in respect of Director seeking appointment/re-appointment at this AGM, is also annexed. Requisite declaration has been received from Director seeking appointment/re-appointment.

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8. Register of Directors and Key Managerial Personnel of the Company and their respective shareholding maintained under Section 170 of the Act and The Register of Contracts and Arrangements, in which the Directors are interested, maintained under Section 189 of the Act, will be available for inspection, in electronic mode, by the members at the AGM.
9. All documents referred to in the Notice convening the 35<sup>th</sup> AGM, will also be available for inspection, only in electronic mode, by the members from the date of circulation of the Notice upto the date of AGM i.e. September 25, 2024. Members seeking to inspect such documents can send an e-mail to the Company Secretary, Mr. Navdeep Bhansali at [companysecretary@kkalpanaplastick.co.in](mailto:companysecretary@kkalpanaplastick.co.in).
10. In compliance with the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI Listing Regulations, as amended, MCA Circulars, SEBI Circulars and SS-2 issued by the ICSI, the Company is pleased to provide to its members, facility to exercise their right to vote on all resolutions set forth in the Notice convening the 35<sup>th</sup> AGM, electronically, through electronic voting (e-Voting) services (both Remote e-Voting and e-Voting at AGM) facilitated by NSDL and all items of the business may be transacted through remote e-Voting (facility to cast vote from a place other than the venue of the AGM)/e-Voting (facility to cast vote electronically at AGM) services provided by NSDL. Instructions and other information relating to remote e-Voting/e-Voting are given in the notice under note no.21. It may be noted that facility for e-Voting at AGM shall be available for members who do not cast their vote through Remote e-Voting. Members who have cast their vote through Remote e-Voting may attend the AGM through VC/OAVM but shall not be entitled to cast their votes at the Meeting once again.

The Company has not arranged for physical voting through ballot papers, pursuant to MCA Circulars and SEBI Circulars, since the meeting is being held through VC/OAVM.

11. Voting rights will be reckoned on the paid-up value of shares registered in the name of the Members as on Wednesday, September 18, 2024 (cut-off date). Only those Members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date will be entitled to cast their votes by remote e-Voting/e-Voting during the AGM.
12. In case of joint holders, only such joint holder, who is higher in order of names, will be entitled to vote at the meeting.
13. In accordance with the provisions of Section 91 of the Act, the Register of Members and the Share Transfer Books of the Company will remain closed from Thursday, September 19, 2024 to Wednesday, September 25, 2024 (both days inclusive).
14. Pursuant to Section 101 and Section 136 of the Act read with relevant Rules made thereunder, companies can serve Notice and Annual Report and other communication through electronic mode to those members who have registered their e-mail addresses either with the Company or with Depository Participant(s). Members who have not registered their e-mail addresses may now register the same. Members holding shares in demat form are requested to register their e-mail address with their Depository Participant(s) only.
15. In compliance with MCA Circulars and SEBI Circulars, Notice of AGM including details and instructions for remote e-Voting/e-Voting and the Annual Report for the Financial Year 2023-2024 of the Company consisting of Financial Statements including Auditors' Report, Board's Report and related Annexures attached therewith (collectively referred to as "Annual Report 2023-2024" or "Annual Report") are being sent only through Electronic mode to those members whose e-mail addresses are registered with the Registrar and Share Transfer Agents ("RTA")/Company/Depository Participants and no physical copy of said documents are being sent to any member. However, physical copy of the Annual Report 2023-2024 may be provided to the Members, if the Company has received written request for the same in advance from the members. Members may note that Notice of the 35<sup>th</sup> AGM, details and instructions for remote e-Voting/e-Voting and the Annual Report of the Company for the financial year 2023-2024, consisting of Financial Statements including Auditors' Report, Board's Report and related Annexures attached therewith are also uploaded on the Company's website [www.kkalpanaplastick.com](http://www.kkalpanaplastick.com) and may be accessed by the members. The said documents will also be available on the website of the Stock Exchanges i.e. BSE Limited and The Calcutta Stock Exchange Limited at [www.bseindia.com](http://www.bseindia.com) and [www.cse-india.com](http://www.cse-india.com) respectively and also on the website of NSDL at [www.evoting/nsdl.com](http://www.evoting/nsdl.com). The Company was also listed at The Delhi Stock Exchange Limited. However, SEBI allowed the exit of Delhi Stock Exchange Limited ("DSE") as Stock Exchange vide order no WTM/SR/SEBI/MRD-DSA/04/2017 dated January 23, 2017. Hence, the name of DSE will not be reflected henceforth.
16. Members holding shares in physical mode are requested to notify the change in their name/address/nominations/email-address/contract/Power of Attorney, etc to C B Management Services (P) Limited, \*[Rasoi Court, 5<sup>th</sup> Floor, 20, Sir R N Mukherjee Road, Kolkata- 700001], the RTA of the Company. Members holding

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Shares in de-mat form, are requested to intimate any change in their address and/or bank account details to their Depository Participant(s). The Company cannot act on any request received directly from members holding shares in de-mat form for any change in their particulars. Members are requested to support the green initiative efforts of the Company.

\*Updated on 10.08.2024

17. Members are requested to address all correspondences to the RTA, as mentioned above.
18. In terms of Regulation 40(1) of the SEBI Listing Regulations, as amended, securities of listed companies shall be transferred only in dematerialised form. Members may please note that SEBI vide its Circular No SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/8 dated January 25, 2022, has mandated Listed Companies to issue securities in demat form only while processing service requests viz. Issue of duplicate securities certificate, claim from Unclaimed Suspense Account, Renewal/Exchange of securities certificate, Endorsement, Sub-division/Splitting of Securities certificates, Consolidation of Securities certificates/folio, Transmission/Transposition. SEBI vide its Circular No SEBI/HO/MIRSD/PoD-1/OW/P/2022/64923 dated December 30, 2022 provided Guidelines with respect to procedural aspects of Suspense Escrow Demat Account. Further, SEBI vide its notification dated January 24, 2022, has also mandated that all requests for transmission and transposition shall be processed only in dematerialised form. In view of the same and to eliminate all risks associated with physical shares and avail various benefits of dematerialisation, Members are advised to dematerialise the shares held by them in physical form.

Further, SEBI vide its Circular No SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/65 dated May 18, 2022 has simplified the procedure and standardized the format of documents for transmission of securities and SEBI vide its Circular No SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/70 dated May 25, 2022 prescribed procedure and standardized format of documents for issuance of duplicate securities certificates. Members are requested to go through the same before submitting their documents to Company's RTA in relation to their request.

19. SEBI vide its Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023, effective from April 01, 2023, had prescribed the common and specified norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC and choice of nomination and related clarification respectively. Attention of the members of the Company is drawn to the said circular.

As per the provisions of Section 72 of the Act, facility for making nomination is available for the Members in respect of the shares held by them. SEBI has mandated furnishing of Permanent Account Number (PAN), KYC details (i.e. Postal Address with PIN Code, email address, mobile number, bank account details) and choice of nomination details by holders of securities in prescribed forms. SEBI vide its Circular No. SEBI/HO/MIRSD/PoD-1/P/CIR/2023/193 dated December 27, 2023 read with SEBI Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/23 dated February 24, 2022 and SEBI Circular No. SEBI/HO/MIRSD/RTAMB/CIR/P/2021/601 dated July 23, 2021 extended timeline for demat account holders for providing choice of nomination details upto June 30, 2024. On or after July 01, 2024, in case any of the above cited documents/details are not available in the Demat account(s), in terms of SEBI Circulars, the trading account(s) shall be frozen for trading and demat account shall be frozen for debits. Nomination forms can be obtained from the Company's Registrars and Share Transfer Agents, by Members holding shares in physical form. Members holding shares in electronic form may obtain Nomination forms from their respective Depository Participant.

20. Members holding shares in physical form, in identical order of names, in more than one folio are requested to send to the RTA/Company, the details of such folios together with the share certificates for consolidating their holding in one folio. Consolidated shares will be issued to such member after making requisite changes.

**21. The Instructions for members for remote e-Voting and Joining the AGM are as follows:**

- I. The remote e-Voting period commences on Sunday, September 22, 2024 (09:00 A.M) (IST) and ends on Tuesday, September 24, 2024 (05:00 P.M.) (IST). During this period only the members of the Company, holding shares either in physical form or in dematerialized form, whose names appear in the Register of Members or Register of Beneficial Owners, as on the cut-off date of September 18, 2024, may cast their vote by remote e-Voting. The remote e-Voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently. The rights of members shall be proportionate to their share of the paid-up equity share capital of the company as on the cut-off date. E-voting rights cannot be exercised by a proxy, though corporate and institutional shareholders shall be entitled to vote through their authorized representatives with proof of their authorization.
- II. Mr. Ashok Kumar Daga, Practicing Company Secretary (Membership No. FCS-2699, C.O.P No. 2948) has been appointed as the Scrutinizer to scrutinize the e-Voting during the AGM and remote e-Voting process in a fair and transparent manner.
- III. The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

**Step 1: Log-in to NSDL e-Voting system at <https://www.evoting.nsdl.com/>**





**Step 2: Cast your vote electronically on NSDL e-Voting system.**

**Step 1: Access to NSDL e-Voting system:**

**A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode:**

In terms of SEBI Circular dated December 09, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	<ol style="list-style-type: none"> <li>1. If you are already registered for <b>NSDL IDeAS facility</b>, please visit the e-Services website of NSDL. Open web browser by typing the following URL: <a href="https://eservices.nsdl.com/">https://eservices.nsdl.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the <b>“Beneficial Owner”</b> icon under <b>“Login”</b> which is available under <b>“IDeAS”</b> section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on <b>“Access to e-Voting”</b> under e-Voting services and you will be able to see e-Voting page. Click on options available against company name or <b>e-Voting service provider i.e. NSDL</b> and you will be re-directed to NSDL e-Voting website for casting your vote during the remote e-Voting period or joining virtual meeting and voting during the meeting.</li> <li>2. If you are not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a>. Select <b>“Register Online for IDeAS Portal”</b> or click at <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a>.</li> <li>3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon <b>“Login”</b> which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or <b>e-Voting service provider i.e. NSDL</b> and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting and voting during the meeting.</li> <li>4. Shareholders/Members can also download NSDL Mobile App <b>“NSDL Speede”</b> facility by scanning the QR code mentioned below for seamless voting experience.  <b>NSDL Mobile App is available on</b>   <b>App Store</b>     <b>Google Play</b>      </li> </ol>
Individual Shareholders holding securities in demat mode with Central Depository Services (India) Limited (CDSL)	<ol style="list-style-type: none"> <li>1. Existing users who have opted for Easi/Easiest facility, they can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi/Easiest are requested to visit CDSL website</li> </ol>



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	<p>www.cdslindia.com and click on login icon &amp; New System Myeasi Tab and then use your existing my easi username &amp; password.</p> <ol style="list-style-type: none"> <li>After successful login of Easi/Easiest the user will be also able to see the e-Voting Menu for eligible companies where the e-Voting is in progress as per the information provided by company. On clicking the e-Voting option, the user will be able to see e-Voting page of the e-Voting service provider for casting the vote during the remote e-Voting period or joining virtual meeting and voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visits the e-Voting service providers' website directly.</li> <li>If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login and New System Myeasi Tab and then click on registration option.</li> <li>Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from an e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile and Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the e-Voting is in progress and also able to directly access the system of all e-Voting Service Providers.</li> </ol>
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your Demat Account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. Upon logging in, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on the option available against company name or <b>e-Voting service provider i.e. NSDL</b> and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting and voting during the meeting.

**Important note:** Members who are unable to retrieve User ID/Password are advised to use Forget User ID and Forget Password option available at above mentioned website.

**Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.**

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a> or call at 022-4886 7000.
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at toll free no.: 1800 22 55 33.

**B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.**

**How to Log-in to NSDL e-Voting website?**

- Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
- Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
- A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.  
*Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.*
- Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.

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b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:

- If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
- If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
- How to retrieve your 'initial password'?
  - If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
  - If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered**

6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:

- Click on "Forgot User Details/Password?"(If you are holding shares in your demat account with NSDL or CDSL) option available on [www.evoting.nsd.com](http://www.evoting.nsd.com).
- Physical User Reset Password?" (If you are holding shares in physical mode) option available on [www.evoting.nsd.com](http://www.evoting.nsd.com).
- If you are still unable to get the password by aforesaid two options, you can send a request at [evoting@nsdl.com](mailto:evoting@nsdl.com) mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
- Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.

7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.

8. Now, you will have to click on "Login" button.

9. After you click on the "Login" button, Home page of e-Voting will open.

**Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.**
**How to cast your vote electronically and join General Meeting on NSDL e-Voting system?**

- After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
- Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".
- Now you are ready for e-Voting as the Voting page opens.
- Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- Upon confirmation, the message "Vote cast successfully" will be displayed.
- You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

**Kkalpana Plastick Limited****General Guidelines for shareholders**

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to daga.ashok@gmail.com or to the company at companysecretary@kkalpanaplastick.co.in with a copy marked to evoting@nsdl.com. They may also upload their Board Resolution/Power of Attorney/Authority Letter etc. by clicking on "**Upload Board Resolution/Authority Letter**" displayed under "**e-Voting**" tab in their login. The same image of the above mentioned documents should be in the naming format "Corporate Name EVEN NO"
2. Any person holding shares in physical form and non-individual shareholders, who acquires shares of the Company and becomes member of the Company after the notice is sent through e-mail and holding shares as on the cut-off date i.e. Wednesday, September 18, 2024, may obtain the login ID and password by sending a request at evoting@nsdl.com or Issuer/RTA. However, if you are already registered with NSDL for remote e-Voting, then you can use your existing user ID and password for casting your vote. If you forget your password, you can reset your password by using "Forgot User Details/Password" or "Physical User Reset Password" option available on www.evoting.nsdl.com or call on 022-4886 7000. In case of Individual Shareholders holding securities in Demat mode who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as on the cut-off date i.e. Wednesday, September 18, 2024 may follow steps mentioned in the Notice of the AGM under Step 1: "Access to NSDL e-Voting system" (Above).
3. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-Voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
4. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-Voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on: 022-4886 7000 or send a request to Ms. Pallavi Mhatre, Senior Manager at evoting@nsdl.com.
5. In case of any grievances connected to the facility for e-Voting please contact to Ms. Pallavi Mhatre, Senior Manager, NSDL, Trade World, "A" Wing, 4<sup>th</sup> Floor, Kamala Mills Compound, Lower Parel, Mumbai-400 013 at 022-4886 7000 or at E-mail Id: evoting@nsdl.com. In case of grievances connected to members data please contact Mr. Subhabrata Biswas, C B Management Services Pvt. Ltd. (Unit- Kkalpana Plastick Limited), \*[Rasoi Court, 5<sup>th</sup> Floor, 20, Sir R N Mukherjee Road, Kolkata-700001]; Email: rta@cbmsl.com/ subhabrata@cbmsl.co, ; Tel: 033 4011 6700/6718/6723.
6. You can also update your mobile no. and e-mail id in the user profile details of the folio which may be used for sending future communication(s).

\* Updated on 10.08.2024

**IV. Process for those shareholders whose e-mail ids are not registered with the depositories for procuring user id and password and registration of e-mail ids for e-voting for the resolutions set out in this notice:**

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAAR (self-attested scanned copy of Aadhaar Card) by email to RTA at rta@cbmsl.com or to the Company at companysecretary@kkalpanaplastick.co.in/ kolkata@kkalpanaplastick.co.in
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAAR (self-attested scanned copy of Aadhaar Card) to RTA at rta@cbmsl.com or to the Company at companysecretary@kkalpanaplastick.co.in/kolkata@kkalpanaplastick.co.in. If you are an Individual shareholders holding securities in de-mat mode, you are requested to refer to the login method explained at **step 1 (A) i.e. Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.**
3. Alternatively shareholder/members may send a request to evoting@nsdl.com for procuring User Id and Password for e-Voting by providing above mentioned documents in Point (1) or (2) as the case may be.
4. In terms of SEBI Circular dated December 09, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

**V. The Instructions for members for e-Voting on the day of the AGM are as under:**

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-Voting.
2. Only those Members/shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM.



**Kkalpana Plastick Limited**

- Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
- The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-Voting.

**VI. Instructions for members for attending the AGM through VC/OAVM are as under:**

- Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for **Access to NSDL e-Voting system**. After successful login, you can see link of "VC/OAVM" placed under "**Join meeting**" menu against company name. You are requested to click on VC/OAVM link placed under Join Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.
- Facility of joining the AGM through VC/OAVM shall open 30 Minutes before the time scheduled for the AGM and will be available for Members on first come first served basis. Members, who need assistance before or during the AGM, can contact NSDL or contact Ms. Pallavi Mhatre, Senior Manager, at telephone no. 022-4886 7000 or at E-mail ID: [evoting@nsdl.com](mailto:evoting@nsdl.com).
- Members are encouraged to join the Meeting through Laptops for better experience.
- Further members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- Shareholders who would like to express their views/ask questions during the AGM may register themselves as a speaker by sending their request from Friday, September 13, 2024 (09:00 A.M IST) to Tuesday, September 17, 2024 (05:00 P.M. IST), and as such send their request from their registered e-mail id, mentioning their name, demat account number/folio number, email id, mobile number at [companysecretary@kkalpanaplastick.co.in](mailto:companysecretary@kkalpanaplastick.co.in)/[kolkata@kkalpanaplastick.co.in](mailto:kolkata@kkalpanaplastick.co.in).
- Shareholders (including those shareholders who would like to register themselves as speakers at AGM) who would like to seek some clarification on the accounts or other reports may send their questions from Friday, September 13, 2024 (09:00 A.M IST) to Tuesday, September 17, 2024 (05:00 P.M. IST), mentioning their name, Demat account number/folio number, email id, mobile number at [companysecretary@kkalpanaplastick.co.in](mailto:companysecretary@kkalpanaplastick.co.in)/[kolkata@kkalpanaplastick.co.in](mailto:kolkata@kkalpanaplastick.co.in), so that the same will be replied by the Company suitably.
- When a pre-registered speaker is invited to speak at the meeting but he/she does not respond, the next speaker will be invited to speak. Accordingly, all speakers are requested to get connected to a device with a video/camera along with good internet speed.
- The Company reserves the right to restrict the number of questions and number of speakers, as appropriate, for smooth conduct of the AGM.
- Members, who need assistance before or during the AGM, can contact Ms. Pallavi Mhatre, Senior Manager, NSDL at [evoting@nsdl.com](mailto:evoting@nsdl.com) or call on 022-4886 7000.

**Other Instructions:**

- The Scrutinizer shall after the conclusion of voting at the AGM, first count the votes cast during the AGM and thereafter unblock the votes cast through remote e-Voting and shall not later than two working days of conclusion of AGM, submit a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
- The Results declared along with the report of the Scrutinizer shall be placed on the website of the Company [www.kkalpanaplastick.com](http://www.kkalpanaplastick.com) and on the website of NSDL immediately after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately forwarded to concerned stock exchanges where the company's shares are listed.

- The Resolutions shall be deemed to be passed on the date of Annual General Meeting, subject to receipt of sufficient votes.
- Since the AGM will be held through VC/OAVM, the route map is not annexed to this Notice.
- We urge members to support our commitment to environment protection by choosing to receive their shareholding communication through email. You can do this by updating your email address with your depository participants (in case of demat holdings) or with the RTA (in case of physical holdings).

**Registered Office:**

12, Dr. U.N.Brahmachari Street  
Maruti Building, 5<sup>th</sup> Floor,  
Flat No. 5F, Kolkata-700 017

**By Order of the Board of Directors**  
**For Kkalpana Plastick Limited**

**Date:** May 27, 2024

**Place:** Kolkata

**Navdeep Bhansali** (ACS- 60924)  
Company Secretary

**DETAILS OF DIRECTORS SEEKING APPOINTMENT/RE-APPOINTMENT AT THE 35<sup>TH</sup> ANNUAL GENERAL MEETING**

(Pursuant to Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with clause 1.2.4 of the Secretarial Standards on General Meeting (SS-2) issued by the Institute of Company Secretaries of India)

<b>Name of Director</b>	Mrs. Ananya Dey
<b>Director Identification Number (DIN)</b>	01297763
<b>Current Designation in the Company</b>	Non-Executive Non-Independent Director
<b>Date of Birth (Age in Years)</b>	22.10.1974 (49 Years)
<b>Date of Appointment on the Board</b>	01.04.2014 (Original date of Appointment) (In Current Designation w.e.f 08.08.2022)
<b>Qualification</b>	Bachelor of Arts
<b>Experience</b>	More than 17 years
<b>Nature of expertise in specified functional area</b>	<ul style="list-style-type: none"> <li>➤ Industry Knowledge/experience</li> <li>➤ Strategic Expertise</li> <li>➤ Leadership Skills</li> <li>➤ Digital Literacy</li> </ul>
<b>Brief Resume of the Director</b>	<p>Mrs. Dey was appointment as Non-Executive Independent Director by the members at the Annual General Meeting of the Company held on 30.09.2014 with effect from 01.04.2014 to 31.03.2019, pursuant to the provisions of Section 149 of the Act read with the Companies (Appointment and Qualification of Directors) Rules, 2014. Considering her Industrial experience and Knowledge it was desirable to continue to avail her services as Independent Director and accordingly the members had at its Annual General Meeting of the Company held on 26.09.2018 re-appointed her for a further term of 5 (five) consecutive years with effect from 01.04.2019.</p> <p>The board based upon the recommendation of the Nomination and Remuneration Committee had at their respective meetings held on 08.08.2022, considered and approved the change in the designation of Mrs. Dey as per her request letter dated 05.08.2022 from Non-Executive Independent Director to Non-Executive Non-Independent Director with effect from 08.08.2022.</p>
<b>Membership/Chairmanship of the Committees in the Company</b>	Mrs. Dey is the member in Stakeholders Relationship Committee and Nomination and Remuneration Committee in the Company.
<b>Terms and conditions of appointment or re-appointment</b>	Her office shall be liable to retire by rotation and accordingly, Mrs. Dey retires by rotation at the ensuing AGM and being eligible, had offered herself for re-appointment.
<b>Details of remuneration and remuneration last drawn</b>	Only sitting fees as approved by the Board of Directors of the Company in accordance with the Nomination and Remuneration Policy.
<b>Details of Shareholding in the Company</b>	NIL
<b>Relationship with other Directors, Managers and Key Managerial Personnel (if any)</b>	NIL
<b>No. of Board meetings attended during the year</b>	5 (Five)
<b>Directorship in other Listed Companies</b>	NIL
<b>Membership of Committee in other Listed Companies</b>	NIL
<b>Listed entities from which Director resigned in the past three years</b>	NIL
<b>Directorship held in other Companies</b>	NIL
<b>Membership/Chairmanship of Committees of other Companies</b>	NIL

**Registered Office:**  
12, Dr. U.N.Brahmachari Street  
Maruti Building, 5<sup>th</sup> Floor,  
Flat No. 5F, Kolkata-700017

**By Order of the Board of Directors**  
**For Kkalpana Plastick Limited**

**Date:** May 27, 2024  
**Place:** Kolkata

**Navdeep Bhansali (ACS- 60924)**  
Company Secretary

**STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013****Item No: 3**

Pursuant to Section 185 of the Companies Act, 2013 (“the Act”), a Company may advance any loan including any loan represented by book debt, or give any guarantee or provide any security in connection with any loan taken by any entity covered under the category of ‘a person in whom any of the director of the Company is interested’ as specified in the explanation to Section 185(2)(b) of the Act, after passing a Special Resolution in the General Meeting. It is proposed to make loan(s) including loan represented by way of Book Debt to, and/or give guarantee(s) and/or provide security(ies) in connection with any loan taken/to be taken by any entity or group entity or any other person in whom any of the Director of the Company may be deemed to be interested as specified in the explanation to Section 185(2)(b) of the Act (collectively referred to as the “Entities”), from time to time, for the purpose for its principal business activities and other matters connected and incidental thereto, within the limits as mentioned in the Item No. 3 of the notice. The members may note that Board of Directors (hereinafter referred to as “Board”) would carefully evaluate the proposals and provide such loan, guarantee or security through deployment of funds out of internal resources/accruals and/or any other appropriate sources, from time to time, and the proposed loan shall be at such rate of interest as agreed by the parties in the best interest of the Company and shall be used by the borrowing company for its principal business activities only.

The Board recommends the Special Resolution set out at Item No. 3 of the Notice for approval by the Members.

None of the Directors and Key Managerial Personnel of the Company and their relatives is in any way concerned or interested, financially or otherwise in the resolution except to the extent of their directorship and shareholding in the body corporate(s) in which investment may be made or loan/guarantees may be given pursuant to this special resolution.

**Registered Office:**  
12, Dr. U.N.Brahmachari Street  
Maruti Building, 5<sup>th</sup> Floor,  
Flat No. 5F, Kolkata-700 017

**By Order of the Board of Directors**  
For **Kkalpana Plastick Limited**

**Date:** May 27, 2024  
**Place:** Kolkata

**Navdeep Bhansali** (ACS- 60924)  
Company Secretary